



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद
Indian Institute of Information Technology, Allahabad
(A University Established under sec. 3 of ugc Act. 1956 vide Notification No. F. 9-4/99-U. 3 Dated 4/08/2000 of Govt. of India)
(A Centre of Excellence in IT, Established by Govt. of India)
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

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Ref: IIITA/DR(F&A)/Int-69/2016

Date: 29.09.2016

Enquiry Letter

To,

M/s. Detailed Cost
Order Leaf
Ph. No.:

Sub: Quotation for Providing & Fixing of Homogeneous PVC flooring work in Dance Room of SAC Building at IIIT-A

Dear Sir,

Institute intends to execute the work of Providing & Fixing of Homogeneous PVC Flooring on the floor of Dance Club room of Student Activity Centre Building at IIIT-A, Jhalwa Campus, Allahabad. Kindly quote your rates for the following works as per below mentioned specification to the Institute.

Sl. No.	Item/Specification	Qty.	Unit Rate (Rs.)	Amount Rs.
1.	Removing of existing PVC sheet on the floor of Dance Room of SAC Building at IIIT-A.	58.50		
2.	Supply of Homogenous PVC flooring - of average 1.3 mm thickness of make Royal House (ISI) and in approved wall nut teak shade No.322.	58.50		
3.	Fixing Charges of Sl. item no. 1 with required adhesive, Pasting and rolling with roller for smoothing of laid PVC sheet in the room including labour etc.	58.50		
Total Rs.				

The quotations are invited by courier/speed post and also by e-mail with complete Specifications, Terms & Conditions, Warranty/Guarantee etc. upto **03.10.2016 at 4.00 PM**. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad. Please indicate any promotional benefit offered for above product to the Educational Institution. The Institute is exempted from custom and excise duty in terms of notification No. 51/96-Customs dated 23/07/1996 and No. 10/97-Central Excise dated

01/03/1997 and is a Deemed University established under M.H.R.D. Govt. of India. Certificate to this along with form 3D if, required shall be provided by the Institute. Quotation should be addressed to the " Deputy Registrar (F&A), IIIT-A, Jhalwa Campus, Allahabad, by mentioning Name of work & Due Date ".

Note:

- * Firm should be registered in any central government like CPWD, MES, Any central University etc. OR firm should be completed the similar nature of works. Document evidence is mandatory.
- * Quotations should submitted on agency/ Company/Contractor letter head only.
- * Quoted rate should be valid at least for 30 days.
- * Quality and make, if not found according to our specification/ requirement as above and non standards supply will not be accepted.
- * Quantity may decrease / increase up to 10%.
- * All disputes are subject to jurisdiction of Allahabad.
- * Director, IIITA reserved the right to alter / modify any or all conditions of this enquiry and to reject of accept any quotation.
- * The tendering of lowest rate cannot be claimed as a right to be awarded that work/contract.
- * The institute reserves the right to place order the scheduled quantity and / or part thereof.
- * Payment will be made within seven days after satisfactory report from users end.
- * Fax/E-mail address/contact no. /Name of person to be contacted.
- * Kindly quote your C.S.T. No., U.P.T.T. No., Income Tax PAN No., TIN No., etc. mandatory on the quotation.


(Q.P Srivastava)
Deputy Registrar(F&A)